

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
September 26, 2011**

The regular meeting of the Holtville City Council was held on Monday, September 26, 2011 at 5:30 p.m. in the Civic Center. Council Members present were David Bradshaw, Jerry Brittsan, Colleen Ludwig, Richard Layton and Mike Goodsell. Staff members present were Alex Meyerhoff, Nick Wells, Alex Silva, Gordon Johnson, Matt Hughes, Frank Cornejo and Glyn Snyder. City Treasurer Pete Mellinger, City Attorney Steve Walker, City Engineer Jack Holt and City Planner Justina Arce were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mr. Bradshaw called the meeting to order at 5:32 p.m.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mr. Bradshaw called the meeting to order at 6:10 p.m.

INVOCATION:

The invocation was led by Mr. Goodsell.

PLEDGE OF ALLEGIANCE:

Mr. Goodsell led the pledge of allegiance.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on September 23, 2011.

EXECUTIVE SESSION ANNOUNCEMENTS:

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:

(Government Code Section 54956.9(a))

1 Matter

No reportable action taken.

PUBLIC EMPLOYMENT

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

PUBLIC COMMENTS:

Bonnie Lomax, 640 E. 3rd Street, Space 4 said that the skate park should be high on the City's priority list.

Dee Readshaw, 2050 Country Club Drive informed Council that the escrow has closed for Barbara Worth Country Club and it is anticipated the restaurant and bar will be open by the end of December. Events are being planned to be held in the convention center and the golf course is open. He recommended the Council talk to other communities, such as Huntington Beach, before building a skate park.

Maricela Robles, 860 Webb Avenue expressed her concerns regarding water quality and requested a discount on her water bill.

An update was provided by Mr. Cornejo, the water works supervisor.

Bonnie Lomax asked if the city's trash rates were going to increase.

A proclamation declaring a natural disaster on September 13, 2011 was read by the Mayor.

A new Deputy Sheriff, Joe Conkey was introduced by the Chief of Police.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular Meeting Of September 12, 2011**
- 2. Current Demands #29522 To #29600**
- 3. Discussion/Related Action To Adopt RESOLUTION 11-34 Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City On All Rabobank Accounts – Nick Wells, Finance Manager**
- 4. Discussion/Related Action To Adopt RESOLUTION 11-35 Authorizing Specified City Officials To Deposit And Withdraw Investment Monies In The Local Agency Investment Fund To The State Treasury – Nick Wells, Finance Manager**

A motion was made by Mr. Layton and seconded by Mr. Goodsell to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried 5/0.

A motion was made by Mrs. Ludwig and seconded by Mr. Bradshaw to adopt Resolution 11-34 authorizing specified City officials to sign checks, drafts or other orders for the payment of money on behalf of the City on all Rabobank accounts. The motion carried 5/0 in the form of a roll call vote.

A motion was made by Mr. Brittsan and seconded by Mr. Bradshaw to adopt Resolution 11-35 authorizing specified City officials to deposit and withdraw investment monies in the Local Agency Investment Fund to the State Treasury. The motion carried 5/0 in the form of a roll call vote.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Mike Goodsell extended an invitation to City staff and Council Members to attend the ribbon cutting on Thursday at 6:00 p.m. for the City of Imperial.

Colleen Ludwig attended a LAFCO meeting and an Area Agency meeting.

David Bradshaw said there will be an ICTC meeting on Wednesday.

Richard Layton said he would like to have more public input at the Strategic Planning meetings.

Jerry Brittsan invited the public to get more involved in the Strategic Planning meetings.

The Strategic Planning Meeting was attended by all of the Council members.

Chief Silva reported the Fire Department received 43 calls during the recent storm. Assistance was provided by the Sheriff's Department and the Imperial County Fire Department. He also reported the Fire Department will be participating in the collection of donations for the Ronald McDonald House.

Gordon Johnson has returned to work following a three week vacation.

Alex Meyerhoff announced the spaghetti dinner for the Woman's Club will be held on Thursday. He also reviewed the City Manager's report prepared for Council.

NEW BUSINESS:

5. Discussion/Related Action To Adopt RESOLUTION 11-32 To Approve The Application For Grant Funds From The Habitat Conservation Funds Program – Justina Arce, City Planner

A motion was made by Mr. Goodsell and seconded by Mr. Brittsan to adopt Resolution 11-32 to approve the application for grant funds from the Habitat Conservation Funds Program. The motion carried 5/0 in the form of a roll call vote.

6. Discussion/Related Action To Adopt RESOLUTION 11-36 Authorizing Reimbursement Of Certain Expenditures Made In Connection With The Financing Of Certain Sewer And Wastewater Capital Improvements – Nick Wells, Finance Manger

A motion was made by Mr. Brittsan and seconded by Mr. Bradshaw to adopt Resolution 11-36 authorizing reimbursement of certain expenditures made in connection with the financing of certain sewer and wastewater capital improvements. The motion carried 5/0 in the form of a roll call vote.

7. Discussion/Related Action To Adopt RESOLUTION 11-37 Approving The Final Preliminary Engineering Report And Recommendation Prepared By Lee and Ro, Inc. Dated September 2011 For The Wastewater Treatment Plant Improvements – Jack Holt City Engineer

A power point presentation was provided by Lee and Ro, Inc. A motion was made by Mr. Layton and seconded by Mr. Brittsan to adopt Resolution 11-37 approving the final Preliminary Engineering Report and recommendation prepared by Lee and Ro. Inc. dated September 2011 for the Wastewater Treatment Plant improvements. The motion carried 5/0 in the form of a roll call vote.

8. Discussion/Related Action To Authorize The Holt Group To Prepare The Wastewater Treatment Plant Design RFP And Provide Administrative Assistance During The RFP Process After Approval By Grant/Loan Agency In The Amount Of \$6,840 – Jack Holt, City Engineer

A motion was made by Mrs. Ludwig and seconded by Mr. Brittsan to authorize the Holt Group to prepare the Wastewater Treatment Plant Design Request for Proposal and provide administrative assistance during the RFP process after approval by grant/loan agency in the amount of \$6,840. All members present were in favor and the motion carried unanimously.

9. Discussion/Related Action To Authorize Purchase Of Filter Media Replacement For Wastewater Treatment Plant – Frank Cornejo, Water Works Supervisor

A motion was made by Mr. Brittsan and seconded by Mr. Goodsell to authorize purchase of filter media replacement for Wastewater Treatment Plant in the amount of \$24,053.50. All members present were in favor and the motion carried unanimously.

10. Discussion/Related Action To Adopt RESOLUTION 11-33 Authorizing And Approving The Execution And Delivery Of A Transfer Agreement Pursuant To Health And Safety Code Section 34194.2 And Taking Certain Other Actions in Connection Therewith – Alex Meyerhoff, City Manager

A motion was made by Mr. Brittsan and seconded by Mr. Bradshaw to adopt Resolution 11-33 authorizing and approving the execution and delivery of a transfer agreement pursuant to Health and Safety Code Section 34194.2 and taking certain other actions in connection therewith. The motion carried 5/0 in the form of a roll call vote.

11. Discussion Only Regarding Animal Control – Alex Meyerhoff, City Manager

Elizabeth Phillips, 2305 Orange Road said the City should increase the price of licenses for dogs and issue citations for loose animals. Luke Phillips, 2305 Orange Road encouraged the City to enforce leash laws.

Discussion only; no action taken.

INFORMATION ONLY:

12. Information Only Regarding Schedule Of Events For Waste Water Treatment Plant Improvements And Action Plan To Address CDPH Citation #05-14-11C-014 – Frank Cornejo, Water Works Supervisor

Information only; no action taken

13. Staff Reports

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor, Fire Chief and City Planner.

ADJOURNMENT:

There being no further business to come before Council, Mr. Bradshaw adjourned the Regular City Council Meeting at 8:25 p.m.

Mrs. Brittsan requested that the City Manager work on an ordinance allowing golf carts in the City limits. This item will be placed on the agenda for information only at the second meeting of October.

David Bradshaw, Mayor

Glyn Snyder, City Clerk